



Policy Number GME-8242-035
Date of Last Review Month Year: 7/2021
Date of Last Revision Month Year :7/2021
Policy Owner(s) Department GME

Institutional Requirement IV.C.1
2018 Accreditation Council for Graduate
Medical Education (ACGME)

Graduate Medical Education: Resident Promotion, and/or Renewal of Appointment

I. Purpose:

This policy defines the criteria for promotion and/or renewal of a Resident's appointment to an Accreditation Council for Graduate Medical Education accredited Graduate Medical Education program sponsored by Ochsner Clinic Foundation.

II. Scope:

All Ochsner Clinic Foundation sponsored Graduate Medical Education programs accredited by the ACGME.

III. Definitions:

- **ACGME:** Accreditation Council for Graduate Medical Education
- **Resident:** Trainee in an Ochsner Clinic Foundation sponsored Graduate Medical Education program
- **Program Director:** Appointed faculty member with overall authority and accountability for the Ochsner Clinic Foundation accredited training program
- **Designated Institutional Official (DIO):** Individual responsible for oversight of Ochsner Clinic Foundation Graduate Medical Education programs.
- **Graduate Medical Education Committee (GMEC):** Responsible for policy and oversight of Ochsner Clinic Foundation Graduate Medical Education, chaired by the DIO

IV. Policy Statement:

The sponsoring institution must have a policy that requires each of its ACGME-accredited programs to determine the criteria for promotion and/or renewal of a Resident appointment.

Each training program is structured to assure that Residents assume increasing levels of responsibility commensurate with individual progress in experience, skill, knowledge, and judgment.

Resident accepting appointment have an expectation to complete training having shown satisfactory progression in meeting the training requirements of his/her program.

A Resident whose performance conforms to established evaluation criteria in a consistent and satisfactory manner will be considered in "good standing" with the program and institution. Misconduct, failure to comply with the policies and procedures governing the program or unsatisfactory performance based on one or more evaluations may adversely affect the Resident's standing in the program.



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Promotion, Renewal of Appointment

Satisfactory completion of each year of training, as attested to by the Program Director, a Resident in good standing may be promoted to the next level of training subject to the terms, limitations and conditions described in this document and the Residency Agreement. Utilizing an End-of-Year Summative Evaluation, readiness to progress to the next level of training must be documented annually in the New Innovations residency management system.

Promotion to the next level of training is determined by the program and the sponsoring institution. The decision to offer renewal of appointment is dependent on several factors, which include, but are not limited to:

- Resident must meet the academic standards and curricular requirements of the program to be reappointed and promoted
- Satisfactory completion of all training requirements for specified level of training
- Documented competence commensurate with level of training
- No later than 24-months following the effective date of an Internship Registration/Graduate Education Training Permit (GETP), the Resident must have taken and successfully passed STEP 3 of United States Medical Licensing Examination (USMLE)
- Full compliance with all terms of the Residency Agreement
- Continuation of the sponsoring institution and ACGME accreditation for program

Whenever performance with respect to any element of a Resident's conduct, skills, duties, and/or responsibilities is determined to be less than satisfactory, the Program Director shall meet and discuss the unsuitable performance with the Resident.

GME-8242-028; Resident probation, dismissal, non-renewal of contract

Resident can implement the grievance process if the Resident receives written notice of sponsoring institutions intent not to renew the Residency Agreement. Program must provide Resident with a copy of the *GME-8242-012 Grievance Procedure-Fair Hearing Policy* at the time of notification of sponsoring institution's intent not to renew Residency Agreement.



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8/20/2021

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8/20/2021

Policy History

Date of Issue: July 2021

Revisions:

Policy History: GME-8242-001 Selection, Evaluation, Promotion, Dismissal, Non-Renewal, and Supervision of Resident Policy
GME-8242-028 Resident promotion, probation, dismissal, non-renewal of contract