



Policy

TITLE: OMSA Interactions with UQ/OCS Faculty and Administration

EFFECTIVE DATE: June 21, 2017, Revised April 1, 2021

APPROVER(S): Dean of Medical Education, OCS Head of School

NUMBER: 158100.1

I. Purpose

To ensure consistency and reduce duplication in communication between the Ochsner Medical Student Association (OMSA) and The University of Queensland/Ochsner Clinical School (UQ/OCS) faculty leadership and administration.

II. Scope

This policy applies to OMSA and all OMSA Officers.

III. Policy Statements

A principal purpose of OMSA is to represent the Ochsner medical student body and address student concerns with faculty leadership and administration. OMSA requires consistent advice from faculty leadership and administration, and the UQ/OCS faculty leadership and administration requires clarity in communicating with OMSA.

IV. Policy Implementation

- A. The Ochsner Clinical School (OCS) Deputy Head of School, Students will advocate for the students' concerns and serve as the sole point of contact for OMSA with UQ/OCS faculty leadership and administration, both in New Orleans and in Brisbane. All questions and inquiries should be directed to the OCS Office of Student Affairs (OSA).
- B. The OCS Deputy Head of School, Students and the OSA administrative team will meet with OMSA on a monthly basis. Should the need arise, additional meetings will be scheduled.
- C. OMSA officers or the OSA team will record minutes of these meetings and forward these to the OCS OSA at studentaffairs@ochsner.org within 72 hours of the meeting.
- D. The OCS Deputy Head of School, Students will answer OMSA questions when possible and address inquiries to other UQ/OCS faculty leadership and administration as needed.
- E. The OCS Deputy Head of School, Students must approve additional attendees for OMSA meetings invited by the students, including other

UQ/OCS faculty leadership and administration. OMSA should not meet with other faculty and administration individually or collectively to discuss the business of OMSA.

V. Enforcement

- A.** If OMSA Officers perceive they are not appropriately being represented by OCS Deputy Head of School, Students, they may first appeal to the OCS Head of School, and then to Medical Dean for the Faculty of Medicine at The University of Queensland.
- B.** Failure to comply with this policy will result in a meeting with the OCS Deputy Head of School, Students, and/or OCS Head of School and may include referral for assistance or removal from OMSA.