



CLINICAL RESEARCH & INNOVATION SUPPORT PROGRAM (CRISP)

Interim Progress Report Instructions

Interim Report Requirement and Submission Information

An interim progress report is required for any currently funded CRISP projects requesting an additional year of support through a new, competitive submission. The interim progress report should be prepared following the instructed provided below.

Instructions for Interim Progress Reports

There is no form page or page limit for the interim progress report. At the top of the first page provide the project title, project period (start and end dates), name of the PD/PI, and clearly indicate "Interim Progress Report."

The interim progress report should include a summary of progress made toward the achievement of the originally stated aims, a list of significant results (positive or negative), and a list of publications (including abstracts). The interim progress report also should address the following when applicable:

1. Publications that were authored or co-authored by the PD/PI and arose from the award must include the PubMed Central (PMC) reference number (e.g., PMCID234567) for each article. If the PMCID is not yet available because the Journal submits articles directly to PMC on behalf of their authors, indicate "PMC Journal - In Process."
2. List any extramural grant applications awarded or submitted using scientific results or resources obtained through the awarded project. Describe the importance of the data or any research material generated through the CRISP project in the development of the extramural grant application(s).
3. List any intellectual property developed or patent applied for using results from the CRISP project.
4. Describe any data, research materials (such as cell lines, DNA probes, animal models), protocols, software, or other information resulting from the research that is available to be shared with other investigators and how it may be accessed.
5. Report on the enrollment data for study subjects based on sex/gender, race, and ethnicity.

Insert the Interim Progress Report after the Project Narrative of the application being submitted.